



*Clerk: Mrs. J Barnes, Shinfield Parish Council, Shinfield Parish Hall, School Green,  
Shinfield, Berkshire RG2 9EH.  
Tel: 0118 988 8220 Fax: 0118 988 8221  
E-mail: [shinfieldparish@btopenworld.com](mailto:shinfieldparish@btopenworld.com)  
[www.shinfieldparish.gov.uk](http://www.shinfieldparish.gov.uk)*

MINUTES OF A MEETING OF A MEETING OF THE PARISH COUNCIL HELD ON  
18 JANUARY 2010 AT SHINFIELD PARISH HALL MEETING ROOM COMMENCING  
19.30 HRS.

PRESENT: Cllrs A Atkins, M Bisset, I N Clarke (Ch), M Gough, J M Heggadon, P Hughes,  
J Hunt, S Madigan, R Pike, D Peer, R Ponsford, P, Ratcliffe, A Seville, A A C Waite.

ATTENDING: J Barnes (Clerk).

The Chairman welcomed and wished everyone a Happy New Year.

09/63 PUBLIC QUESTIONS – There were none.

09/64 DECLARATIONS OF MEMBERS' INTERESTS AND APOLOGIES FOR ABSENCE

- 64.1 Apologies for absence were received and accepted from Cllr Gould. It was noted that Cllrs Heggadon and Hunt would join the meeting at approximately 20.45 hrs after attending a WBC master-planning briefing meeting at Wokingham.
- 64.2 There were no declarations of members' interests.

09/65 MINUTES

- 65.1 It was noted that a meeting scheduled for 21 December 2009 had been cancelled at the last minute due to extreme weather and poor road conditions as a result of heavy snowfall that evening.
- 65.2 It was proposed and RESOLVED that the minutes of the meeting of 16 November 2009 be approved as a correct record of the meeting.
- 65.3 MATTERS ARISING
  - 65.3.1 It was reported that PCSO Suzie Carr had reported back to Cllr Bisset and to the Clerk, that she did not consider any breach of regulations had occurred in reference to the display of adult magazines at Shinfield Post Office. It was, however, considered that the height of the displayed material remains too low. Cllr Bisset agreed to keep the matter under review.
  - 65.3.2 Cllr Pike complained about the standard of presentation at the BALC training event in October and although appraisal forms had been returned to BALC, he asked that a letter of complaint be sent. It was agreed to seek clarification from Cllr Heggadon, BALC Chairman, as to whether BALC had sufficiently identified and noted the problem. [This was subsequently confirmed to be the case by Cllr Heggadon].

09/66 REPORTS

66.1 CHAIRMAN'S REPORT

- 66.1.1 The Chairman reported on a BBC outside broadcast at Spencers Wood Pavilion on 4 January 2010, featuring the council's outdoor adult gym.
- 66.1.2 He also reported on a joint meeting with Wokingham Borough Councillors held on 16 January 2010 at which the focus had been highway issues, including:
  - Gateways project
  - Speeding traffic and speed restrictions
  - Black Boy – safety reports and remedial action
  - Church Lane /Hollow Lane junction

*Shinfield Parish includes the rural communities of Grazeley, Ryeish Green,  
School Green, Shinfield Rise, Spencers Wood and Three Mile Cross.*

There followed discussion on an apparent reluctance to implement new speed limits. It was also noted that a February meeting date had not been confirmed.

- 66.1.3 He reported on concerns about poor communications between Reading and Wokingham Borough Councils in respect of Shinfield Rise Transport Scheme. Members requested that the matter be pursued further with Reading Borough Council.

The Chairman reported that the date of the Annual Parish Meeting had been set as **12 May 2010 at 7.30 pm** and sought members' views on suggestions for speakers.

- 66.1.4 He reported that the Shinfield Winter Carnival had taken place had had been successful and well attended.
- 66.1.5 The Chairman reported that the council had been represented at the funeral of the late Malcolm Bryant, Borough Councillor on 7 January and that a memorial service is being arranged.

## 66.2 COMMITTEE REPORTS

### 66.2.1 Planning & Transportation Committee

Cllr Pike reported on the Planning and Transportation Committee meetings of 30 November 2009 and 13 January 2010, highlighting the committee's concerns about lack of enforcement relating to Shinfield Park (Shinfield Lodge) and advertising consent given to for signage to L'Ortolan restaurant. It was proposed and RESOLVED that the minutes of 30 November 2009 and 13 January 2010 be adopted.

### 66.2.2 Finance & General Purposes Committee

Cllr Seville reported on the meetings of 17 December 2009 and 11 January 2010. There was discussion about proposals to fund the extension of the Loddon Reach, local magazine, to Shinfield North.

Cllr Seville sought ratification of the RECOMMENDED budget for 2010/11 and it was proposed and RESOLVED that the recommended budget be approved.

The Clerk tabled a draft tax demand leaflet, inviting comment.

It was proposed and RESOLVED that the minutes of the meetings of 17 December 2009 and 11 January 2010 be adopted.

### 66.2.3 Recreation & Amenities Committee

Cllr Clarke reported on a meeting held on 2 December 2009. It was proposed and RESOLVED that the minutes be adopted.

Cllr Gough reminded the committee of his request for installation of a bench seat at Three Mile Cross bus shelter and this was noted.

## 66.3 OUTSIDE BODIES REPORTS

The Clerk reported on the following Outside Bodies, on behalf of Cllr Heggadon:

- 66.3.1 BALC Executive – meeting on 19 November at which Cllr Heggadon re-elected as chairman.
- 66.3.2 Neighbourhood Action Group (NAG) of 24 November, at which a local traffic report was discussed.
- 66.3.3 Cllr Heggadon attended a Wokingham Biodiversity Forum met on 24 November.
- 66.3.4 Shinfield Parish Council's centenary tree was replaced on Grazeley Village Green on 5 December as part of a world record attempt to plant 1 million trees in one hour.
- 66.3.5 AWE Liaison meeting was held on 10 December and Cllr Heggadon toured the new Mensa facilities.
- 66.3.6 WDALC met on 14 December and welcomed a presentation from WBC on the new processes for allocation of Section 106 funds.
- 66.3.7 Cllr Heggadon attended a telecoms roll-out meeting at WBC on 15 December and raised the issue of Rural Broadband on our behalf.

66.4 CLERK'S REPORT

The Clerk reported on the following:

- 66.4.1 A meeting on 19 January (9.30 am – 11.30 am) to discuss Hillside Park proposals.
- 66.4.2 The Annual Parish Meeting date is scheduled for 12 May 2010 and suggested speakers were considered. It was agreed that the European Centre for Medium-Range Weather Forecasts be invited as keynote guest speaker and THRIVE and Café Actif also be invited.
- 66.4.3 Shinfield and District History Society requested and was given consent to utilize historic material gathered by the Millennium Committee for a new project to produce a series of history booklets.
- 66.4.4 A booklet on guided walks to mark the 75<sup>th</sup> anniversary of the Ramblers was tabled.
- 66.4.5 WBC invites members to a planning briefing, to be held on 2 February, on proposals for a new Science Park and M4 crossing in Shinfield.
- 66.4.6 Members were advised of a forthcoming Community Safety Conference to be held on 10 February at Lower Earley Salvation Army Centre.
- 66.4.7 Members were advised of the current WBC Local Transport Plan (3) consultation.

66.5 WORKING GROUPS

- 66.5.1 Cllr Bisset reported on a Communications Working Group meeting. It was agreed that a professional photographer be invited to attend the February council meeting to take members photos for the website. The Clerk was asked to remind members and timetable the event.

09/67 INVOICES FOR PAYMENT

- 67.1 Cllr Bisset declared a prejudicial interest relating to invoice 272.
- 67.2 A list of invoices for payment was tabled. It was proposed and RESOLVED that invoices 267-294, totaling£16,275.57 be approved for payment. (Appendix 1).

09/68 VOLUNTEER GROUP

- 68.1 The Chairman outlined a request from the newly formed Volunteer Group to support a proposal for the introduction of linked cycle routes across the parish. The proposals were complimented as being valuable and worthy of support. It was recognised however that the proposed routes transgress a proposed SDL proposed housing site and would require inclusion within the SDL developments. It was noted that the author was seeking discussion with the landowner.
- 68.2 The Chairman invited councilor representation onto the committee and it was proposed and RESOLVED that Cllr Hughes be appointed.

09/69 RYEISH SPORTS CENTRE AND ASSOCIATED AMENITIES

- 69.1 The Chairman reported on a site visit to view Ryeish Green Leisure Centre, which served to re-enforce the view that the site should remain open for community use. He explained that WBC was currently preparing a report on its future and that the parish council would be fully consulted.
- 69.2 Members considered it important to continue to lobby for the continuance of mixed community use of the site, including building and sports pitches.
- 69.3 The Clerk reported on discussions with Reading Rockets Basketball Academy who had expressed an interest in utilising the site and with Leisure Connections who currently manage the site on behalf of WBC.
- 69.4 It was agreed that the Clerk be asked to examine the potential use of the centre, consulting locally.

09/70 LOCAL DEVELOPMENT FRAMEWORK –STRATEGIC DEVELOPMENT LOCATIONS

- 70.1 Cllrs Heggadon and Hunt reported on attendance at a WBC briefing held earlier in the evening, outlining the next phase of public consultation relating to the Core Strategy, Local Development Framework (SDL). They advised that detailed documentation would be forthcoming and a further public consultation would commence on 9 February 2010 for a six-week period.
- 70.2 Members asked that a parish briefing on the proposals specific to South of the M4 SDL be arranged and the Clerk was asked to re-invite Cris Lancaster, Master-planning consultant for WBC and Mark Cupit, Head of Development Control, WBC to discuss the processes involved.

09/71 CORRESPONDENCE

The following items of correspondence were noted:

- WBC - Agendas and minutes.
- WBC – Staff bulletins – for information.
- WBC – Town & Parish News October 2009
- Shinfield & District Local History Society – request for use of archive material.
- Naomi House & Jack’s Place – prospective AGM speaker
- CPRE – Fieldwork bulletin
- Sustainable Communities Act Amendment Bill – request for action.
- Arborfield News – Dec 2009
- Earley & Shinfield Area Youth Committee Minutes.
- Shinfield Rise Residents’ Association agenda and notice of AGM

09/72 DATE OF NEXT MEETING – 15 February 2010

ACTIONS

<i>Ref:</i>	<i>Topic</i>	<i>Action / progress</i>
65.3.1	Keep under review, magazine sales display at Shinfield Post Office	Cllr Bisset
66.1.2	Borough Councillors’ liaison meeting	Clerk to confirm date. Clerk to include Cllr Munro in next invitation. Update: <b>Arranged for 20 February 2010.</b>
66.1.3	Shinfield Rise traffic scheme	Clerk to contact Reading B.C.
66.2.2	Tax demand draft – feedback invited	All
66.2.3	Seating request, bus shelter	R & A Committee / Clerk
66.4	Clerk to invite speakers – APM	Clerk. <i>Action completed.</i>
66.5.1	Website photos	7 pm and 7.15 pm on 15 February 2010.
67	Payment of invoices	Clerk. <i>Action completed.</i>
69	Consult further on Leisure Centre management	Clerk/Chairman.
70	SDL meeting with WBC	Clerk to arrange.