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**TO ALL MEMBERS OF THE RECREATION & AMENITIES COMMITTEE**

NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONSED TO ATTEND, A MEETING OF THE RECREATION AND AMENITIES COMMITTEE ON 25 FEBRUARY 2010 AT SHINFIELD PARISH HALL MEETING ROOM, COMMENCING **12.00 NOON**.

J Barnes, Clerk  
18 February 2010

Members: Cllrs I N Clarke, P Hughes, S Madigan, D Peer, P Ratcliffe, R Ponsford.

A G E N D A

1. PUBLIC QUESTIONS  
To receive and consider public questions.
2. MINUTES  
To approve the minutes of 2 December 2009. (previously circulated).  
To receive for information, matter arising.
3. PROJECT WORK AND BUDGET REVIEW
  - 3.1 To receive Income and Expenditure report to date.
  - 3.2 To consider movement on budgets.
  - 3.3 To consider quotations for
    - 3.3.1.1 External lighting at parish hall
    - 3.3.1.2 Allotment fencing works
    - 3.3.1.3 Property security
  - 3.4 To approve expenditure for a bench seat at Three Mile Cross bus shelter.
  - 3.5 To agree Abacus maintenance contract on sports lights.
4. REPORTS
  - 4.1 To receive an update on Playbuilder and S106 bids for leisure equipment.
  - 4.2 To receive a report on facilities management and staffing.
  - 4.3 To review staffing hours and rates of pay.
  - 4.4 To receive reports from user groups.
    - 4.4.1.1 Football groups
    - 4.4.1.2 History Group – request for archive storage space at SWP.
5. NOTICEBOARDS
  - 5.1 To consider purchase of a Noticeboard for Shinfield Rise.
  - 5.2 To receive and consider a request for adoption of footpath noticeboards (Parish Plan initiative).
6. REVIEW OF AMENITY HIRE CHARGES
  - 6.1 To review current charges and consider appropriate changes.
  - 6.2 To consider charges for new or extended services.

7. RYEISH GREEN LEISURE CENTRE (RGLC)
  - 7.1 To form a RGLC working group as recommended by council.
  - 7.2 To identify a working group schedule.
  
8. CORRESPONDENCE

To receive and consider the following items of correspondence:

  - CCB – How safe is your hall?
  - Health and Safety News (for local councils)

PARISH DOCUMENTS ARE GENERALLY AVAILABLE IN ENLARGED TEXT. PLEASE CONTACT THE CLERK ON 988 8220.