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MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON 15 MARCH 2010 AT  
SHINFIELD PARISH MEETING ROOM, COMMENCING 19.30 HRS

PRESENT: Cllrs M Bisset, I N Clarke (Ch.), M Gough, N Gould, J M Heggadon,  
S Madigan (V/Ch.), D Peer, R Ponsford, R Pike, P Ratcliffe, A Seville, A A C Waite.  
ATTENDING: J Barnes (Clerk), A King (Admin. Assistant) & Allan Tiplady (Area Manager),  
Mr & Mrs Kamar.

09/84 PUBLIC QUESTIONS

- 84.1 Mr Kamar, Street Trader, School Green addressed the council about his plight of being forced to cease trading at School Green.
- 84.2 It was proposed and RESOLVED that a request to have the Millennium Bench at School Green re-positioned to facilitate trading on the grassed verge be granted permission, subject to compliance of the previously detailed trading hour restrictions (stated below) to protect the residential amenity in School Green. In addition the council would seek to reserve the right to request removal of any permission for the use of television screen after one month of trading on the new site to enable an assessment of its impact on the School Green community.
- 5 pm – midnight Sunday to Thursdays and  
5 pm - 1am on Fridays and Saturdays

09/85 APOLOGIES AND DECLARATIONS OF MEMBERS' INTERESTS

- 85.1 Apologies were received and accepted from Cllrs Atkins, Hughes and Hunt.  
85.2 There were no declarations of members' interests at this point in the meeting.

09/86 MINUTES

- 86.1 The minutes of the meeting of 15 February 2010 were approved as a correct record of the meeting after the following amendments were made:
- 86.1.1 Item 09/77 the words 'authorised for payment' be added to the end of the sentence.  
86.1.2 Item 09/79.3 the words 'should take place' be added to the end of the sentence.  
86.1.3 Item 09/80 the words 'personal' should be added to read 'A request for personal sponsorship'.  
86.1.4 Item 09/81 heading SPD should read SDP.

09/87 REPORTS

The following reports were received:

87.1 Area Manager's report.

- 87.1.1 Mr Tiplady reported that a bid to install adult gym equipment at Millworth Lane site from S106 funding was being given consideration.  
87.1.2 He reported that a meeting had been arranged for 29 March as a follow up meeting on proposals for community facilities at Shinfield Rise.  
87.1.3 He reported on plans for a Cluster Group meeting within the next two weeks to discuss the current Local Transport Plan (LTP3). It was identified that the following members would like to attend:  
Cllrs Bisset, Gough, Gould, Heggadon, Madigan,  
Ponsford, Pike, Ratcliffe.

*Shinfield Parish includes the rural communities of Grazeley, Ryeish Green,  
School Green, Shinfield Rise, Spencers Wood and Three Mile Cross*

87.1.4 He drew attention to the current Masterplanning consultation and that he had been commissioned to lead a project to identify local needs for leisure hubs and centres. He advised that he would reviewing the future of Ryeish Green Leisure Centre and Ryeish Green School Music Centre.

87.2 Borough Councillor's report.

87.2.1 Cllr Gould reported that at the suggestion of the Police and local residents, the potential use of the site of old garages at Hillside Park for siting a new community centre was being considered.

87.2.2 He reported that the following roads had been identified for resurfacing in the 2010/11 Maintenance Programme:

Hyde End Road, Lambs Lane, Kybes Lane.

He confirmed he would ascertain the level and type of tarmac and the extent of coverage at Hyde End Road.

87.3 Chairman's report and announcements

87.3.1 The Chairman reported that quotes for replacement CCTV cameras had been received and would be considered by the Recreation & Amenities Committee.

87.3.2 He reported on a meeting with the University of Reading and their land agents at which Mr Savage made the offer of utilizing university expertise to assess the requirements at Ryeish Green Leisure Centre on behalf of the parish council.

87.3.3 He reminded members of a forthcoming borough councilor liaison meeting on 20 March 2010 at 09.30 hrs to be held at the Leisure Centre.

87.3.4 He reported that the Precept Newsletter and tax demand notice had been issued. Cllr Waite drew attention to the report on the achievements of Grazeley Parochial School in gaining a prestigious National Award and that the School Green pedestrian crossing had featured in WBC's Borough News.

87.4 Committee reports

87.4.1 Planning and Transportation Committee

Cllr Heggadon reported on the minutes of 11 March which had been circulated in draft form only and answered questions relating to the meeting. It was noted that the University of Reading were promoting development Plans for the Manor employment site located at Brookers Hill and these would be shown at a meeting for the public on 20 March 2010 between 10.00 and 13.00 hrs in St Mary's Church Hall, Shinfield.

87.4.2 Recreation and Amenities Committee

87.4.2.1 Cllr Clarke reported on a committee meeting held on 25 February 2010. Cllr Heggadon expressed his concern that proposed public right of way noticeboards to be adopted by this council would potentially be of aluminium finish, rather than rustic or green powder coated finish.

87.4.2.2 Cllr Clarke reported on changes to the hire charges at Shinfield Parish Hall and that quarterly reviews of usage would be undertaken.

87.5 Outside Bodies & Working Group Reports

87.5.1 Communications Group

Cllr Bisset reported on a meeting of the Communications Group at which the council's banner heading detail had been finalized and a final draft welcome leaflet had been agreed. It was requested and agreed that website space be created to publicise major planning issues.

87.5.2 Rushy Mead Wind Farm

Cllr Heggadon reported on Arborfield residents' concerns about proposed wind turbines at Rushy Mead and the formation of an action group opposing installation of new turbines.

87.5.3 Wokingham Borough Strategic Partnership

87.5.3.1 Cllr Heggadon confirmed he had been elected as Parish and Town Council representative and that Cllr Roy Mantel had been elected as deputy.

87.5.3.2 Cllr Heggadon reported on the Community Conference held on 12 March 2010.

87.6 Clerk's report.

The Clerk reported on the following items:

- 87.6.1 A parent had telephoned to complain about the outdoor adult gym at Spencers Wood as her child had run into one of the metal seats whilst unsupervised. The Clerk was unable to report the subsequent condition of the child as telephone enquiry calls had not been returned. The Clerk was asked to write to the parent indicating that the council did not consider the equipment to be at fault.
- 87.6.2 A forthcoming Town and Parish Police Liaison meeting is to be held on 20 April at the Oakwood Centre in Woodley at 19.00 hrs.
- 87.6.3 A request to re-use Millennium souvenirs, specifically children's piggy banks, had been received from Spencers Wood Village Hall committee and permission was granted.
- 87.6.4 A newly published Public Rights of Way Plan has been issued by Wokingham Borough Council.
- 87.6.5 A meeting request has been received from representatives of Mere oak Park Homes residents. The Chairman and Clerk would arrange a meeting.
- 87.6.6 The Clerk extend a sincere thanks to the Area Manager, Allan Tiplady for bringing some difficult tasks to a conclusion, including hedge cutting at Cutbush Lane (Bloor Homes Development) and improvements at Lambs Lane grassed verge.

09/88 INVOICES FOR PAYMENT

88.1 It was proposed and RESOLVED that payment of invoices 320-351 for March 2010, totaling £15,172.73 be approved for payment. The Clerk reported that some late items would require payment due to the proximity of the financial year end.

88.2

09/89 LOCAL DEVELOPMENT FRAMEWORK

- 89.1 Cllr Heggadon reported on working group meeting of 9 March 2010 formed to consider a strategic plan for responding to the Final Option Supplementary Planning Document proposals of the Spatial Framework Proposals as issued by Wokingham Borough Council's masterplanning team. He reported on a belated response from Wokingham Borough Council to the formally lodged concerns raised by this council.
- 89.2 Cllr Heggadon reported that following an arranged meeting earlier in the day with the Leader of Wokingham Borough Council, Cllr David Lee, a meeting with the masterplanning officer had been hastily arranged to enable this council to seek direct responses to specific concerns including; SANG (Suitable Alternative Natural Greenspace) sites, transport links, proposed housing locations and the impartiality of WBC's Planning Consultants, David Lock Associates.
- 89.3 Cllr Heggadon outlined a range of possible courses of action available to the council, and it was proposed and RESOLVED that a specialist planning consultant, Dr Wendy Le Las be engaged to assist the council in its submission to the current consultation.
- 89.4 It was proposed and RESOLVED that due to a perceived and reported absence of active public engagement, the council would leaflet all households within the Strategic Development Location to draw attention to this council's concerns and the importance of responses from individual residents.
- 89.5 Members noted matters raised by the University of Reading at its recent liaison meeting with this council, relating to future ownership of amenity land arising from S106 planning obligations but deferred from discussion or decision at this time.

*Cllrs Pike and Waite left the meeting.*

09/90 VOTE TO CONTINUE BEYOND 22.00 HRS

It was proposed and RESOLVED that the meeting extend beyond 22.00 hrs.

09/91 RYEISH GREEN LEISURE CENTRE - Discussion on this item was deferred.

09/92 FINANCIAL GRANT REQUESTS

A letter seeking financial support from Shinfield Shambles was received. It was proposed and RESOLVED that this request be declined.

09/93 CORRESPONDENCE

The following correspondence items:

- WBC Minutes and Agendas

- ❑ WBC Staff Bulletins
- ❑ Keep Mobile – Development Plan 2010 - 2012
- ❑ Arborfield News March 2010.

09/94     DATE OF NEXT MEETING - 19 April 2010.

ACTIONS

87.2.2	Proposed road surfacing – ascertain surface type	Cllr Gould
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