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**MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON 17 MAY 2010 AT  
SHINFIELD PARISH MEETING ROOM, COMMENCING 20.15 HRS**

**PRESENT:** Cllrs A Atkins, M Bisset, I N Clarke (Ch.), N Gould, M Gough, J M Heggadon,  
P Hughes, J Hunt, S Madigan (V/Ch.), D Peer, R Ponsford, R Pike, P Ratcliffe,  
A Seville.  
**ATTENDING:** J Barnes (Clerk), B/Cllr C Haitham Taylor.

**PRELIMINARY TO MEETING**

Mr Rob Walter, Chairman of Shinfield Tennis Club delivered a brief presentation on plans and progress of the club's transformation, adding that he was seeking council support to find suitable alternative tennis courts for club use.

The Chairman confirmed the council would add its support to their efforts to gain access to new courts and hoped that WBC would do the same. Mr Walter was thanked and he then left the meeting.

10/05 PUBLIC QUESTIONS - There were none.

10/06 APOLOGIES AND DECLARATIONS OF MEMBERS' INTERESTS

- 6.1 Apologies were received and accepted from Cllr Waite.
- 6.2 There were no declarations of members' interests at this point in the meeting (see item 11).

10/07 MINUTES

- 7.1 The minutes of the meeting of 19 April 2010 were approved as a correct record, subject to the following correction:  
Item 99.4.2.1 second sentence should read 'it was agreed that Cllr Gough's membership' rather than Cllr Gould's membership.
- 7.2 MATTERS ARISING

It was noted that a scheduled police liaison meeting for town and parish councils had again been postponed and would be re scheduled. Cllr Heggadon asked that the Clerk remain alert for opportunities to secure a revised date, adding that he would also endeavour to pursue the matter as it had proven to be a useful and well attended forum.

10/08 RYEISH GREEN LEISURE CENTRE

- 8.1 The Chairman reported on his visit to a Wokingham Sports Council meeting held on 10 May 2010 and that he had been given an opportunity to convey this council's desire for the Centre to remain open to the community but, had been unsuccessful in acquiring clarification on WBC's intentions about the premises beyond July 2010.
- 8.2 The Chairman reported on a meeting with the Director of Sport from the University of Reading who had indicated that present facilities at the site fell significantly short of current requirements for a modern sports and leisure facility. It was noted that in the event of its modernization, the University could be in a position to use and/or manage it on our behalf.
- 8.3 It was proposed and **RESOLVED** that, in the absence of clarification or transparency about the future of the facilities, a meeting with the CEO and Leader of the Council be requested.

10/09 TOPICS FOR BOROUGH/PARISH CONFERENCE

- 9.1 A request from WBC to consider proposed topics for the forthcoming conference was discussed and various suggestions noted. Cllr Pike asked that the Conference Working Group consider a longer period of time for its conference and arrange for a Saturday rather than an evening session. Cllr Heggadon agreed to carry a range of suggestions forward to the Working Group, explaining that the Group planned events in accordance with feedback received.
- 9.2 It was proposed and RESOLVED that the following submission be forwarded for consideration by the Conference Working Group on this council's behalf:  
'Shinfield Parish Council would like the Conference to consider 'Partnership Working' in its narrowest sense, improving consultation and transparency between Wokingham Borough Council and its Towns and Parishes.'

10/10 REPORTS

10.1 BOROUGH COUNCILLOR'S REPORT

- 10.1.1 Cllr Gould reported in relation to the emerging Supplementary Planning Documents (SPDs) and on an early indication that only minor changes affecting transport routes are likely to be made to the consulted Final Options (South of the M4) document in its presentation to WBC Executive for adoption at its meeting in May.
- 10.1.2 A sub-committee of WBC Executive Councillors is examining the recommendations in detail.
- 10.2.1 He reported that Cllr Angus Ross would replace Cllr Gary Cowan as Executive member for Planning.
- 10.2.2 He reported that the masterplanning adoption would be deferred to a Special Executive meeting on 3 June 2010.

There followed discussion on submission of question to the re-scheduled Executive meeting on 3 June and the following questions was agreed:

"Will the WBC Executive Committee please explain why the final SDL Masterplan proposals for South of the M4, deviate from the adopted Core Strategy and Inspector's Report, and apparently ignore our submitted comments representing the views of the local communities, but instead reflect the preferences of the development consortium?"

10.2 CHAIRMAN'S REPORT

- 10.2.1 Cllr Clarke reported on a meeting with Laing O'Rourke regarding the final works and scheduled completion in July 2010 of Junction 11 major works .
- 10.2.2 He reported on a meeting with WBC and Borough Councillors relating to Playbuilder funding for Spencers Wood Recreation Ground site.
- 10.2.3 He reported on repairs at the HGV CCTV monitoring on Church Lane, Three Mile Cross, adding that regular reports are submitted to WBC.

10.3 REPORTS FROM COMMITTEES, WORKING GROUPS AND OUTSIDE BODIES

10.3.1 Communication Group

Cllr Bisset reported on a meeting held on 13 May at which the following actions were progressed:

- 10.3.1.1 A recommendation to progress an abridged Loddon Reach leaflet for Shinfield North is being progressed with an editing group meeting on 27 May.
- 10.3.1.2 Members are invited to submit information for the council's submission to Loddon Reach.
- 10.3.1.3 It was noted communications now met the requirements for a Quality Council status application.
- 10.3.1.4 The group considered a request to form a formal council committee and agreed to be retained a working group in the interest of expediency.
- 10.3.1.5 Welcome leaflets are now available.

10.3.2 Finance and General Purposes Committee

Cllr Seville reported on a committee meeting held on 29 April 2010.

10.3.2.1 Attention was drawn to the committee's RECOMMENDATION to increase the paid working hours of the Clerk to full time with effect from 1 April 2010. It was proposed and RESOLVED that this recommendation be approved.

10.3.2.2 It was proposed and RESOLVED that the minutes of 29 April 2010 be adopted.

It was agreed to continue the meeting beyond 22.00 hrs.

*Cllr Pike and Cllr Atkins left the meeting.*

10.3.3 Planning and Transportation Committee

Cllr Heggadon reported on a committee meeting held on 10 May 2010.

10.3.3.1 He drew attention to the joint working of the southern parishes, which had formed as an alliance regarding a challenge to WBC's SPD recommendations and tabled a draft letter to be dispatched to Wokingham Borough Councillors, seeking and receiving council authorization.

10.3.3.2 It was proposed and RESOLVED that the minutes of 10 May 2010 be adopted.

*Cllr Ponsford left the meeting.*

10.3.4 Wokingham Veteran Tree Association

Cllr Heggadon reported on his attendance at a meeting on 21 April 2010.

10.3.5 Grazeley Village Hall Management Committee

Cllr Heggadon reported on his attendance at a meeting of the management committee held on 5 May 2010.

10.3.6 BALC – Larger Local Councils

Cllr Heggadon reported on the inaugural meeting of the Larger Local Councils forum in Berkshire.

10.4 CLERK'S REPORT

The Clerk reported on the following matters:

10.4.1 A multi-agency group is being formed for Shinfield and will be hosted by Shinfield Parish Council with a meeting scheduled for 28 June 2010.

10.4.2 Notice of temporary major traffic flow changes at Junction 11

10.4.3 She had reported to WBC, problems with tax demand distribution affecting Lane End Close.

10/11 INVOICES FOR PAYMENT

Cllr Bisset declared a prejudicial interest relating to invoice 61.

11.1 It was proposed and RESOLVED that late April 2010 invoices 13-23 totalling £4,617.19 be approved for payment. (detailed in the minutes of 19 April 2010).

11.2 It was proposed and RESOLVED that invoices 24- 62 totalling £12,670.29 be paid. [Appendix 1 to the minutes]

10/12 DATE OF NEXT MEETING

21 June 2010. It was requested that a trial re-ordering of agenda be continued.

LIST OF ACTIONS – Appendix 2.

ACTIONS

8.3	Request a meeting with WBC's CEO and Leader of the Council	Clerk
9.1	Suggested changes to conference format to conference working group	Cllr Heggadon
9.2	Submit council's comment on the importance of partnership working to Conference Working Group	Clerk
10.2.2	Submit stated Question to Council Exec (ref: Supplementary Planning Docs.)	Clerk (by 10.00 am 18/5/10)
C/f	Matter arising at next Agenda - Charities	Clerk