

To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on 19 October 2016 at Shinfield Parish Hall meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
12 October 2016

Members: I Clarke, A Grimes (Ch), C Hughes, P Hughes, D Peer, R Pike.

Agenda

1. Public questions

To receive and consider public questions and comment.

2. Apologies and declarations of members' interests

2.1 To receive and consider acceptance of apologies.

2.2 To receive members declarations of interest relating to the business of the meeting.

3. Minutes

3.1 To approve the minutes of the meeting of 28 July 2016 as a correct record of the meeting (attached)

3.2 To receive information on matters arising

3.3 To approve the minutes of the special meeting of 7 September 2016 as a correct record of the meeting (attached)

3.4 To receive information on matters arising, including further consideration of two grant applications (criteria for grant awards attached)

4. Annual Audit 2015/16

4.1 To receive a report on completion of the annual audit 2015/16 and to record that there are no matters arising.

4.2 To receive confirmation that a completion of audit notice has been publicly posted.

5. Financial reports

5.1 To receive and consider a report on receipts and payments at 30 September 2016 (attached).

5.2 To receive bank reconciliations and confirm bank balances at 30 September 2016.

6. Precept 2017/18 and annual budget preparation

- 6.1 To consider and RECOMMEND the principles on which the Precept for 2017/18 will be set;
- 6.2 To set a programme for committee budgets and preparation of Precept charges;
- 6.3 To prepare an initial draft Finance and General Purposes committee budget for 2017/18, including new budget items.

7. Correspondence

To consider correspondence items received