

**To all members of Shinfield Parish Council**

**Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 8 February 2016 in the John Heggadon meeting room, commencing 19.30 hrs.**

Mrs S E Roberts, Clerk  
1 February 2016

Members: Cllrs I Clarke, P Emmet, J English, J Greenway, A Grimes, C Hughes, P Hughes (Ch), I Montgomery, C Moore, D Peer, R Pike.

**Agenda**

**1. Public Questions**

To receive and consider public questions

*Note: there is a five minute time constraint on each item*

**2. Co-option of new member**

2.1 To consider and determine the co-option of Akhtar Masood Malik of Burniston Close, Lower Earley as ward member for Shinfield North

**3. Apologies and declarations of members' interests**

3.1 To receive and consider members' apologies for absence

3.2 To receive and consider declarations of members' interests

3.3 To receive changes to members' declarations of pecuniary interests.

**4. Minutes of Meeting on 11 January 2016**

4.1 To approve the minutes of the Council meeting on 11 January 2016 as a correct record of the meeting (enclosed)

4.2 To consider matters arising from the council meeting on 11 January 2016

**5. Reports**

5.1 Chairman's report

5.2 Borough Councillors' reports

5.3 Committee reports

- Planning and Highways Committee 14 January 2016 (minutes previously circulated), 4 February 2016 (minutes to follow)
- Communications and Policies Committee 21 January 2016 (minutes attached)
- Finance and Staffing Committee 28 January 2016 (minutes attached)

5.4 Reports from outside bodies

- Shinfield and Swallowfield Neighbourhood Action Group, 19 January 2016
- Borough Parish Liaison Forum, 25 January 2016

5.5 Clerk's report

**6. Council Vision and Action Plan for 2016**

- 6.1 To receive and consider the Council's Vision and Action Plan for 2016 (attached)  
6.2 To **RECOMMEND** the Council's Vision and Action Plan for 2016

**7 Shinfield Community Centre**

- 7.1 To receive a verbal update on the community centre.

**8. Invoices for Payment**

- 8.1 To consider and **RESOLVE** payment of invoices for January 2016 and February 2016, including January 2016 salaries. (List attached)

**9. Correspondence**

To receive and consider any items of correspondence:

- Royal Berkshire Fire and Rescue Service Integrated Risk Management Plan: Public Consultation 4<sup>th</sup> January – 4<sup>th</sup> April 2016;
- Wokingham Borough Council Select Business Services

**10. Date of next meeting**

Monday 7 March 2016, 19.30hrs.