

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 09 May 2016 in the John Heggadon meeting room, commencing 20.00 hrs.

Mrs S E Roberts, Clerk
28 April 2016

Members: Cllrs I Clarke, P Emmet, J English, J Greenway, A Grimes, C Hughes, P Hughes (Ch), A Masood, I Montgomery, C Moore, D Peer, R Pike.

Agenda

1. Public Questions

To receive and consider public questions

Note: there is a five minute time constraint on each item

2. Apologies and declarations of members' interests

- 2.1 To receive and consider members' apologies for absence
- 2.2 To receive and consider declarations of members' interests
- 2.3 To receive changes to members' declarations of pecuniary interests.

3. Minutes of Meeting on 18 April 2016

- 3.1 To approve the minutes of the Council meeting on 18 April 2016 as a correct record of the meeting (enclosed)
- 3.2 To consider matters arising from the Council meeting on 18 April 2016

4. Reports

- 4.1 Chairman's report
- 4.2 Borough Councillors' reports
- 4.3 Committee reports
 - Communications and Policies Committee 21 April 2016 (minutes attached)
 - Recreation and Amenities Committee 25 April 2016 (minutes attached)
 - Finance and Staffing Committee 27 April 2016 (minutes to follow)
 - Planning and Highways Committee 5 May 2016 (minutes to follow)
- 4.4 Reports from outside bodies
 - Neighbourhood Action Group 4 May 2016
- 4.5 Clerk's report

5. Standing Orders, Financial Regulations and Financial Risk Assessment

5.1 To **RESOLVE** to approve the updated Standing Orders for 2016 - attached

5.2 To **RESOLVE** to approve the updated Financial Regulations for 2016 - attached

5.3 To **RESOLVE** to approve the updated Financial Risk Management process for 2016 - attached

6 Invoices for Payment

6.1 To consider and **RESOLVE** payment of invoices for late April and May 2016, including April 2016 salaries. (List to follow)

7. Correspondence

To receive and consider any items of correspondence :