

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 10 October 2016 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk  
4 October 2016

Members: Cllrs N Boyer, I Clarke, P Emmet, J English, A Grimes, G Hewett, C Hughes, P Hughes (Ch), A Masood, I Montgomery, D Peer, R Pike.

## Agenda

### 1. Public Questions

To receive and consider public questions

*Note: there is a five minute time constraint on each item*

### 2. Apologies and declarations of members' interests

2.1 To receive and consider members' apologies for absence

2.2 To receive and consider declarations of members' interests

2.3 To receive changes to members' declarations of pecuniary interests

### 3. Minutes

3.1 To approve the minutes of the council meeting on 12 September 2016 as a correct record of the meeting (enclosed)

3.2 To consider matters arising from the council meeting on 12 September 2016, including: to **RESOLVE** that the parish council makes a contribution of £200 to Thames Valley Police towards a new Speed Indication Device (SID) to target speeding vehicles in Shinfield Parish.

### 4. Reports

4.1 Chairman's report (enclosed)

4.2 Borough Councillors' reports

4.3 Committee reports

- Staffing Committee: 21 September (enclosed), including 2016 staff appraisal process
- Recreation and Amenities Committee: 26 September (enclosed), including consideration and approval of a proposal to **RESOLVE** that the committee is authorised to spend up to £7, 500 in the current financial year on the overall project management and procurement process for upgrading the parish hall
- Planning and Highways Committee: 29 September (enclosed)

4.4 Reports from outside bodies

- BALC meeting 28 September 2016

4.5 Clerk's report

**5. Development Board**

5.1 To appoint a member to the Development Board and Shinfield Community Centre Management Committee following the resignation of Jacqueline Greenway

**6 Local Plan Update**

6.1 To receive a verbal report on the Local Plan Update and future of Shinfield parish and consider the issues and options

**7. Invoices for Payment**

7.1 To consider and **RESOLVE** payment of invoices for September and October 2016, including September 2016 salaries (List attached)

**8. Correspondence**

To receive and consider items of correspondence, including:

- Invitation to WBC budget engagement sessions
- Invitation to WBC's Mayor's Reception for the Voluntary Sector
- Various thank you letters from community organisations

**9. Dates of future meetings**

2017 Council/Committee meetings: revised schedule attached.