

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 14 November 2016 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
7 November 2016

Members: Cllrs N Boyer, I Clarke, P Emmet, J English, A Grimes, G Hewett, C Hughes, P Hughes (Ch), A Masood, I Montgomery, D Peer, R Pike.

Agenda

1. Public Questions

To receive and consider public questions

Mr I Young, resident of the parish, has presented the following question for the council to consider:

Will the Parish Council permit the budget approved by council on 12 September 2016 for Footpath 11 (16/53.4) to be transferred to improve Footpath 20 (map and further details available on request and at the meeting)

2. Apologies and declarations of members' interests

- 2.1 To receive and consider members' apologies for absence
- 2.2 To receive and consider declarations of members' interests
- 2.3 To receive changes to members' declarations of pecuniary interests

3. Minutes

- 3.1 To approve the minutes of the council meeting on 10 October 2016 as a correct record of the meeting (enclosed)
- 3.2 To consider matters arising from the council meeting on 10 October 2016

4. Reports

- 4.1 Chairman's report
- 4.2 Borough Councillors' reports
- 4.3 Committee reports
 - Finance and General Purposes Committee: 19 October 2016 (enclosed)
 - Planning and Highways Committee: 20 October 2016 (enclosed); and 10 November 2016 (to follow)
- 4.4 Reports from outside bodies, including
 - Borough-Parish Liaison Forum 10 October 2016 (minutes attached)
 - Shinfield Association 31 October 2016

- Berkshire Association of Local Councils AGM 3 November 2016 (2016 Annual Report enclosed)
- Spencers Wood Village Hall Management Committee 7 November 2016

4.5 Clerk's report

5. Transfer of WBC Community Assets

- 5.1 To consider Wokingham Borough Council's community asset transfer model (see attached)
- 5.2 To consider opportunities for the parish council, in particular in relation to Deardon Field, School Green Car Park, and Spencers Wood Library, and to **RESOLVE** accordingly

6 WBC's Draft Leisure Strategy

- 6.1 To give early consideration to Wokingham Borough Council's draft Leisure Strategy (see attached)
- 6.2 To consider how the council should respond to the consultation by the deadline of Friday 23 December 2016

7. Banking Matters

- 7.1 To consider and approve a proposal to **RESOLVE** that the council applies for 2 business credit cards with Lloyds Bank for the Clerk and Deputy Clerk, with a total business limit of £1,000 (£500 per card);
- 7.2 To consider and approve a proposal to **RESOLVE** to add the Deputy Clerk as an authorised signatory to the council's Royal Bank of Scotland account in order to administer the account, and Cllr Peer as an additional signatory

8. Invoices for Payment

- 8.1 To consider and **RESOLVE** payment of invoices for October and November 2016, including October 2016 salaries (List attached)

9. Correspondence

To receive and consider items of correspondence, including:

- Letter from Trustees of Shinfield United Charities requesting the re-appointment of Mr David Purton as representative of Shinfield Parish Council for a further 4-year period (enclosed)
- Letter from chair of Spencers Wood Village Hall Management Committee (enclosed)

10. Date of next meeting

Monday 12 December 2016