

To all members of the Planning and Highways Committee

Notice is hereby given, and you are summonsed to attend a meeting of the Planning and Highways Committee on Monday 25 July 2016 at The John Heggadon Meeting Room, Shinfield Parish Hall, commencing 19:30 hrs.

Mrs S E Roberts, Clerk
18 July 2016

Members: Cllrs N Boyer, P Emmet, J Greenway, A Grimes, A Masood, D Peer.

Agenda

1. **Public questions**
To receive and consider public questions and comment.
2. **Apologies for absence and declarations of members' interests**
 - 2.1 To receive and consider acceptance of apologies.
 - 2.2 To receive members declarations of interest relating to the business of the meeting.
3. **Minutes of the previous meeting**
 - 3.1 To consider approval of the minutes of 30 June 2016 as a correct record of the meeting (attached)
 - 3.2 To receive information on matters arising from the minutes.
4. **Schedule of deposited plans**
 - 4.1 To receive and consider comment on a list of deposited plans at 18 July 2016.
 - 4.2 To receive notice of planning decisions.
5. **Notice of Appeal**
 - 5.1 To receive notification of an appeal by Mrs G Ray to the Secretary of State regarding Paddocks, Kybes Lane.
6. **Enforcement update**
 - 6.1 To receive an update on new and open enforcement items
7. **Neighbourhood Development Plan.**
 - 7.1 To receive a progress report on the Neighbourhood Development Plan.
8. **Highways, street lighting and footpath matters**
 - 8.1 To receive information on highway and associated matters.
 - 8.1.1 Section 278 notification for road works on Hyde End Road
 - 8.1.2 Section 278 notification for road works for Deardon Way
 - 8.2 To receive information on street lighting matters
 - 8.3 To receive information on footpath matters.
9. **Eastern Relief Road**
 - 9.1 To consider matters relating to the Eastern Relief Road, in particular acoustic fencing – see attached.
10. **Development Sites**
 - 10.1 To consider a list of all sites both under development and waiting planning consent
 - 10.2 To consider recent examples of misleading information
11. **Houses of Multiple Occupancy**
 - 11.1 To consider the issue of Houses of Multiple Occupancy for the parish, in particular relating to Chrysanthemum Drive – see attached

12. Correspondence items

To consider correspondence items received, to include:

- Timetable for surfacing works at Ridge SANG and Langley Mead Car Parks
- WBC's contact details for tree issues

13. Dates of the next meetings

To confirm the date of the next meeting as Monday 15 August 2016

Item 4.1 Schedule of deposited plans – 18 July 2016

161708 Proposal	Rose Cottage, Basingstoke Road, RG7 1AT Full application for the change of use of ground floor of existing dwelling from Use Class C3 (dwelling) to Use Class A5 (hot food takeaway) plus installation of shop front to front elevation and flue for ventilation extraction and changes to fenestration. Retention of first floor of existing dwelling as Use Class C3.
Planning Officer	Mark Croucher Comments by 2 August 2016

161741 Proposal	7 Blackwater Close, Spencers Wood, RG7 1DT Householder application for the proposed erection of a single storey rear extension to dwelling.
Planning Officer	Nuno Fernandes Comments by 27 July 2016

161761 Proposal	4 The Warren, Three Mile Cross, RG7 1NZ Householder application for the proposed erection of a single storey rear conservatory extension to dwelling.
Planning Officer	Rosie Rogers Comments by ?

161767 Proposal	Mays Hill Lodge, Beech Hill Road, Spencers Wood Reading, RG7 1HX Householder application for the proposed erection of a single storey side extension
Planning Officer	Dariusz Kusyk Comments by 29 July 2016

161851 Proposal	2 Hollow Lane, Shinfield, RG2 9DX Prior approval submission for the conversion of existing offices (use class B1 (a)) to 5no flats (use class C3)
Planning Officer	Pooja Kumar Comments by 26 July 2016

1611867 Proposal	1 Leyland Gardens, Shinfield RG2 9AW Householder application for the proposed two storey rear extension, plus part single storey, part first floor front extension to existing dwelling
Planning Officer	D McLaughlin Comments by 8 August 2016

161899 Proposal	1 Zenith Avenue, Shinfield, RG2 9FN Application for a certificate of existing lawful development for the formation of hard standing for the purposes of vehicular parking
Planning Officer	Mark Croucher Comments by 11 August 2016

161901 Proposal	Squirrels Leap, 2 Mimosa Drive, Shinfield Householder application for the proposed conversion of existing garage into habitable accommodation
Planning Officer	Pooja Kumar Comments by 3 August 2016

161912 Proposal	104 Deardon Way, Shinfield RG2 9HF Application to remove condition 5 of planning consent F/2001/5188 & F/2002/6400 (14/5/2003) to allow the conversion of existing loft space to additional habitable accommodation to include the installation of 2no rooflights, gable end window
Planning Officer	Nuno Leal and Lorraine Comments by 9 August 2016 McCloud

161927 Proposal	104 Deardon Way, Shinfield RG29HF Householder application for the proposed erection of a single storey side/rear extension.
Planning Officer	Nuno Leal and Lorraine Mc Comments by 11 August 2016 Cloud

161920 Proposal	Land rear of Stanbury House, Basingstoke Road, Spencers Wood, RG7 1AJ Full application for the proposed change of use of agricultural land to provide Suitable Alternative Greenspace (SANG) and associated access, car park, footpaths and landscaping works
Planning Officer	Laura Ashton Comments by 11 August 2016

Item 4.2 Planning decisions

List of plans approved:

161166 Proposal	2 Askew Drive, Spencers Wood, RG7 1HG Householder application for the proposed erection of a two storey side extension, single storey front extension with new pitched roof over all including existing garage, part rear single storey extension to dwelling.
Our comment	No comment

161182 Proposal	Littlefields, Croft Road, Shinfield, RG2 9EX Householder application for the proposed erection of a single storey side extension to dwelling
Our comment	No comment

161352 Proposal	57 Grazeley Road, Three Mile Cross, RG7 1BL Householder application for the proposed erection of a single storey rear sun lounge to the existing dwelling
Our comment	No comment

161413 Proposal	400 South Oak Way, Shinfield RG2 6AD Advertisement consent for the proposed erection of 1no internally illuminated fascia sign