

To all members of the Communications and Policies Committee

Notice is hereby given and you are summoned to attend a meeting of the Communications and Policies Committee on 21 January 2016 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
14 January 2016.

Members: Cllrs J Greenway, C Hughes, P Hughes, C Moore, I Montgomery, D Peer.

Agenda

1. Public questions

To receive and consider public questions and comment.

2. Apologies and declarations of members' interests

- 2.1 To receive and consider approval of apologies for absence
- 2.2 To receive members' declarations of interest

3. Minutes

- 3.1 To approve the minutes of 16 October 2015 as a correct record of the meeting (attached)
- 3.2 To consider matters arising from the minutes:
 - Draft Document Retention policy
 - Draft Social Media policy (attached)
 - Parish Council newsletter
 - Council Vision and 2016 action plan (attached)

4. Shinfield Parish Council Website and Mobile App

- 4.1 To receive and consider an update on development of the website
- 4.2 To consider options for a Parish Council App

5. Shinfield Parish Community Award Nominations 2016

- 5.1 To receive the nominations for the 2016 award (attached)
- 5.2 To agree the process for determining the awards

6. 2016 Community Events

- 6.1 To consider proposals for community events, to include:
 - Pancake Day
 - Queens 90th Birthday
 - Councillor Surgeries: proposed list attached
 - Spencers Wood Carnival (see attached)
- 6.2 To agree a programme for 2016

7. Correspondence

To receive and consider correspondence items, if any