

To all members of the Communications and Policies Committee

Notice is hereby given and you are summoned to attend a meeting of the Communications and Policies Committee on 19 January 2017 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
12 January 2017.

Members: Cllrs G Hewett, C Hughes (Ch), P Hughes, A Masood, D Peer.

Agenda

1. Public questions

1.1 To receive and consider public questions and comment.

2. Apologies and declarations of members' interests

2.1 To receive and consider approval of apologies for absence;

2.2 To receive members' declarations of interest.

3. Minutes

3.1 To approve the minutes of 17 November 2016 as a correct record of the meeting (attached)

3.2 To consider matters arising from the minutes, to include:

- Website update
- New Residents' Pack
- Revised draft Community Engagement policy

4. Newsletter

4.1 To consider the timetable, content and distribution for the next parish newsletter

4.2 To arrange editorial group meetings

5. Annual Report 2016/17

5.1 To consider the format, style and preparation for the council's annual report, including communication of the Council's budget for 2017-18 and Precept

6. 2017 Annual Parish Meeting

6.1 To discuss arrangements for the Annual Parish Meeting on 27 April, including speaker(s)

7. 2017 Community Events

7.1 To consider other community events for 2017, to include:

- Pancake Day (28 February 2017),
- Arts Trail
- Spencers Wood Carnival
- Councillor Surgeries/Parish Roadshow

8. New Shinfield Community Centre

8.1 To consider any communication matters relating to the new Community Centre

9. Correspondence

9.1 To receive and consider any correspondence items