

To all members of the Finance and Staffing Committee

Notice is hereby given and you are summonsed to attend a meeting of the Finance and Staffing Committee on 27 April 2016 at Shinfield Parish Hall meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
20 April 2016

Members: Cllrs I Clarke, A Grimes, I Montgomery (Ch), C Moore, D Peer and R Pike.

Agenda

1. Public questions

To receive and consider public questions and comment.

2. Apologies and declarations of members' interests

2.1 To receive and consider acceptance of apologies.

2.2 To receive members' declarations of interest relating to the business of the meeting.

3. Minutes

3.1 To approve the minutes of 28 January 2016 as a correct record of the meeting (attached)

3.2 To consider matters arising from the minutes.

4. Financial report at 31 March 2016

4.1 To receive a report on receipts and payments at 31 March 2016 (financial year end) - attached

4.2 To receive a bank reconciliation statement at 31 March 2016– to be tabled

4.3 To receive a report from the Internal Auditor (attached)

4.4 To receive notice of the External audit (attached)

5. Standing Orders

5.1 To receive and consider proposed revisions to the Council's current Standing Orders (attached)

5.2 To receive and consider proposed revisions to the terms of reference for the Staffing Sub-Committee and Grants Working Party (attached)

6. Financial Regulations and Financial Risk Assessment

6.1. To receive and consider the Council's proposed Financial Regulations document for 2016 (attached)

6.2 To receive and consider proposed revisions to the Council's Financial Risk Assessment document (attached)

7. Correspondence

To consider correspondence items received (if any)