

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 12 September 2016 in the John Heggadon meeting room, commencing 19.00 hrs.

Mrs S E Roberts, Clerk  
6 September 2016

Members: Cllrs N Boyer, I Clarke, P Emmet, J English, J Greenway, A Grimes, G Hewett, C Hughes, P Hughes (Ch), A Masood, I Montgomery, C Moore, D Peer, R Pike.

**19.00pm: Presentation by Inspector Alastair Lloyd, Wokingham North & West Neighbourhood, Loddon Valley Police Station**

#### Agenda

1. **Public Questions**
2. **Apologies and declarations of members' interests**
  - 2.1 To receive and consider members' apologies for absence
  - 2.2 To receive and consider declarations of members' interests
  - 2.3 To receive changes to members' declarations of pecuniary interests
3. **Minutes**
  - 3.1 To approve the minutes of the council meeting on 11 July 2016 as a correct record of the meeting (enclosed)
  - 3.2 To consider matters arising from the council meeting on 11 July 2016
4. **Reports**
  - 4.1 Chairman's report (see attached)
  - 4.2 Borough Councillors' reports
  - 4.3 Committee reports
    - Planning and Highways Committee: 25 July, 15 August 2016 (enclosed), 5 September (to follow): to include recommendations for 2 Council Resolutions:
      - i. Purchase of 2 adjustable mobile speed indicator signs for use at various sites across the parish
      - ii. Scalpings for Footpath 11
    - Finance and General Purposes Committee 28 July 2016 (enclosed) and 7 September 2016 (to follow)
    - Communications and Policies Committee 1 August 2016 (enclosed)
  - 4.4 Verbal reports from outside bodies
    - Shinfield Association
    - Shinfield and Swallowfield Neighbourhood Action Group, 7 September 2016
  - 4.5 Clerk's report

**5. Neighbourhood Plan Update**

- 5.1 To receive a verbal update on the Neighbourhood Plan and requirements for referendum

**6. Shinfield Community Centre**

- 6.1 To consider a proposal for the parish council to purchase land adjacent and to the rear of Shinfield Parish Hall currently leased from the University of Reading (see attached report)
- 6.2 To **RESOLVE** that the parish council purchases land adjacent and to the rear of Shinfield Parish Hall currently leased from the University of Reading, up to a total amount of £10,000 inclusive of all fees and VAT
- 6.3 To **RESOLVE** that the Development Board is granted delegated powers to negotiate and complete the purchase on behalf of the parish council
- 6.4 To receive a verbal update on other matters relating to the new community centre

**7. Sport and Leisure Facilities**

- 7.1 To receive a verbal update on sport and leisure facilities at Ryeish Green, including feedback from meetings with WBC, Oakbank School and local sports clubs on 13 July and 7 September 2016

**8. Council Insurance Renewal for 2016-17**

- 8.1 To consider and **RESOLVE** to approve the Council's insurance arrangements from 1 October 2016.

**9. Invoices for Payment**

- 9.1 To consider and **RESOLVE** payment of invoices for July, August and September 2016, including July and August 2016 salaries (List attached)

**10. Correspondence**

To receive and consider items of correspondence, including:

- Mazars: completion of the audit for the year ended 31 March 2016 and arrangements for 2016-17

**11. Dates of future meetings**

- 2017 Council/Committee meetings: proposed dates to be tabled at the meeting